

2017 ANNUAL MEETING

Thursday, May 18



WORKBOOK I

5:15 p.m. Registration and Social
6:00 p.m. Dinner
6:30 p.m. Speaker & Discussion
7:00 p.m. Business Meeting

Dinner and Meeting \$20

Spouses and Guests are welcome!
Please bring this workbook with you.

Deadline for reservations is Friday, May 12

Reservation form and Menu on last page



Mt Auburn Presbyterian Church, Geier Room
103 William Howard Taft Road | Cincinnati

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Workbook II will be available at the Annual Meeting and will contain:

- Agenda
- LWVCA and Education Fund Treasurer's Report
- Dorothy Steiner Fund Report
- Reports on League Programs and Activities

ANNUAL MEETING RULES

- Each member should identify her/himself by name and discussion Unit or as a general member when addressing the meeting.
- Only members have the privilege of the floor. No member may speak twice until all others who wish to speak have had an opportunity.
- Debate shall be limited to two minutes for each speech.
- Visitors are welcome to attend the meeting.

2017-2018 NOMINATING COMMITTEE REPORT

In accordance with the Bylaws of the League of Woman Voters of the Cincinnati Area, the Nominating Committee presents to the membership of the League the following slate of nominees for officers, directors and elected members of the Nominating Committee for 2017-2018. This report will be presented at the Annual Meeting. Nominations may be made from the floor at the annual meeting, provided that the consent of the nominee(s) has been secured in advance.

Any vacancy with the exception of the President or Co-President occurring on the Board of Directors by reason of resignation, death or disqualification of an officer or other elected member may be filled until the next Annual Meeting by a majority vote of the remaining members of the Board of Directors.

OFFICERS

Elizabeth Brown, Nominated for a two-year (2017-2019) term as Co-President

Elizabeth joined the LWVCA in 1976. League Experience: Elizabeth has been most involved with Program issues and served as Chair of the Natural Resource Committee, Chair of the Housing Committee, and most recently Vice President of Program, an Officer on the LWVCA Board. She organized major League projects with partner organizations including a household hazardous waste collection in Tennessee and Sustainable Cincinnati Indicators project. During her time on the Natural Resource Committee, she organized annual go-see tours for League members and in 2014, organized the Over-the-Rhine Housing tour. General Information: Elizabeth has a J.D. from Boston College Law School. She retired from her position as Executive Director of Housing Opportunities Made Equal, and brings her knowledge and valued experience to the Co-Presidency of The League of Women Voters Cincinnati Area.

Marie (Pinky) Kocoshis, Nominated for a two-year (2017-2019) term as Co-President

Joined the League in 2001. League experience: VP of Organization Management, Bulk Mail Co-Chair for the last 7 years, served as Co-Unit Chair of the Anderson Unit, active in Natural Resources Committee. Pinky has been our Board of Elections Liaison, League Events Manager and served on the LWVCA Board. General Information: She serves on the Sierra Club Executive Committee, Board of Environmental Community Organization, Vice Chair of Environmental Advisory Committee to Anderson Township, Council to City of Cincinnati, and Transportation Advisory Committee in Anderson township. Quilting is her other passion and has coordinated some quilt fundraisers for LWVCA.

Elizabeth Zak, Nominated for a two-year (2017-2019) as Vice President

League Experience: Elizabeth joined the LWVCA in spring, 2014 as an Act One Member. She assisted with the 2014 judicial candidates forum, helped plan the January 2016 money in politics forum and drafted the Money in Politics study pages, and participated in February/March 2016 voter phone banks. She has been the Action Director on the 2016-2017 Board of Directors of LWVCA. General Information: After graduation from Denison University in 2010 with a B.A. in History, Elizabeth moved to Clifton to attend the University of Cincinnati College of Law. She earned her J.D. in May 2013 and began work at Pro Seniors, a Cincinnati non-profit law firm dedicated to representing low-income senior citizens. She now works as a disability benefits and housing law attorney at the Legal Aid Society of Southwest Ohio.

Nancy Dawley, Nominated for a one-year unexpired term (2017-2018) as Vice President

Nancy joined the LWVCA in 2007. League Experience: Most recently President from 2015-17. Active in the Northeast Evening Unit and served on the Natural Resources Committee and 2015 Ohio Convention Planning, in Program Development, on the Board of Directors, in Action and Advocacy. Says Nancy, "Being President certainly opened my eyes to the many facets of the League and the creative members it attracts. It's quite an organization!" General Information: Nancy is a member of the Cincinnati Metropolitan Orchestra and enjoys visiting California where her sons and their families live. She received her education from the University of Cincinnati. Nancy notes, "Cincinnatians count on LWVCA for ongoing election information, so that will be my first priority. This year we will once again work to see that voters determine their elected officials by focusing on Congressional Redistricting. I invite you to join in any or all of these efforts."

Margaret (Maggie) Mc Nerney, Nominated for a two year term (2017-2019) as Secretary
Maggie joined the LWVCA through Act One in 2016. League Experience: Maggie served as Secretary of the Board of Directors of the LWVCA for 2016-2017. She is very excited to serve a second term as Secretary for 2017-2018. General Information: Maggie earned an MPA from George Washington University in 2010 and has worked in the banking industry since her return to Cincinnati. She is currently a communications manager at U.S. Bank.

Janice Alvarado, Nominated for a one-year unexpired term (2017-2018) as Treasurer.

Janice Alvarado has been an active member of the League since 2013. League Experience: Janice joined the healthcare committee in 2013. She now organizes volunteers to register voters at area naturalization ceremonies, and coordinates League discussions with international visitors through the Greater Cincinnati World Affairs Council, and has served as a mentor in Act One. General Information: A retired CPA and analyst, Janice has advocated for healthcare and immigration reform through UHCAN OHIO and Apoyo Latino: Greater Cincinnati Latino Coalition. She also recognizes the importance of music in our lives so she organizes sing alongs with OLLI and through the Queen City Balladeers where she is the treasurer. An avid traveler, she enjoys camping, hiking, kayaking in our beautiful parks and forests.

DIRECTORS

Jeanne Nightingale, Nominated for a one-year unexpired term (2017-2018)

Jeanne served three consecutive terms on the Board of Woman's City Club and as WCC president 2011-2013. As former VP for Civic Engagement, she works in the City Manager's office with other community leaders to build and fund a flourishing culture of Citizen Engagement in Cincinnati. She sits on the board of Air Inc. and works with LPH Community Matters as former board member. She heads WCC's Environmental Action Team, helps run the Act One program and the Changing Course program series, both jointly sponsored by the League and WCC. She edits the WCC Bulletin and works on WCC Communications, Membership, and National Speaker Committees. Retired from Miami University French Department, she currently works as Outreach Director for Nightingale Montessori in Springfield.

Liz Shockey, Act One, Nominated for a two-year term (2017-2019)

Liz joined the League of Women Voters of the Cincinnati Area through Act One in 2014. Since joining the League, she has had the opportunity to work on various aspects of Voter Service and Education managing vote411.org, registering new citizens to vote and the organization of parts of the Naturalization Ceremonies, Proofreading the Voter Guide, and serving on the Board of Directors of the LWVCA (2016-2017). Liz earned a B.A. in Economics from Barnard College in 2010. She worked and studied overseas in South

Korea and Taiwan for two years. Since moving back to Cincinnati, she served as an AmeriCorps VISTA (Volunteer in Service to America) and worked as a Technical Writer.

Emily Thobe, Nominated for a two-year (2017-2019) term.

Emily joined the League of Women Voters of the Cincinnati Area via the Act One program in 2014. Since joining the League, she has attended multiple speaking engagements, served as a poll worker, registered voters at numerous naturalization ceremonies, and was a member of the Nominating Committee (2015-2016). She has continued to serve on the Investment Committee (2015-present), the Membership Committee (2016-present), attended National Convention (2016), attended State House Day (2017), and is currently an Appointed Director for the LWVCA Board of Directors (2016-2017). Emily earned a Bachelor's degree in Marketing and International Business from the University of Dayton in 2004 and an MBA with concentration in International Business from Xavier University in 2007. She has worked for GE Aviation for thirteen years, moving to Cincinnati upon college graduation. She is currently a Senior Materials Execution Manager, leading a staff of 12 across global On Wing Support sites in Dubai, Doha, Seoul, London, Rio, Cincinnati, and Dallas, with responsibility for shop material profitability and customer support at each site.

NOMINATING COMMITTEE

Kim Thompson, Nominated for a one-year (2016-2017) term as Nominating Committee Chair

Joined LWVCA in 1994. League Experience: Kim served as Treasurer from 2008–2012 and Director from 2001–2003 General Information: She holds a degree from the University of Pittsburgh, Bowling Green State University and Indiana University in Social Service, Geography and Business Administration; employed by Wells Fargo Advisors as a Registered Representative. Kim is actively involved in Big Brothers/Big Sisters and in her spare time enjoys playing tennis.

Marlene Muse, Nominated for a one-year (2015-2016) term as a member of the Nominating Committee.

Marlene Muse has served on the LWVCA state board as chair of the Development Committee for the past two years. In her first term, she was chair of the Personnel Committee. Marlene has held board positions in development and program in 3 local Leagues, as well as serving as president of the Omaha, NE and College Station, TX Leagues. Her B.A. degree in education and history is from the University of Akron. She loves to read, garden, cook for friends and family, travel with her husband, hike with her dog and just enjoy her three children and seven grandchildren.

Position is open at this time, Nominated for a one-year (2016-2017) term as a member of the Nominating Committee

BOARD MEMBERS CONTINUING TO SERVE

The following LWVCA Board members continue to serve terms through 2017-2018:

Melissa Currence Vice President

Desirae Futel, Director

BYLAWS REPORT

The Bylaws Committee composed of Nancy Dawley and Marlene Muse reviewed the LWVCA Bylaws and recommends the following changes. At its April 5, 2017 meeting, the LWVCA Board agreed to present these changes to the membership at the Annual Meeting.

ARTICLE III Membership

Sec. 2. Types of Membership.

- a. Voting Members. ~~Citizens~~ **Persons** at least ~~18~~ **16** years of age who join the League shall be voting members of local Leagues, state Leagues, and of the LWVUS;
 1. Individuals who live within an area of a local League may join that League or any other local League;
 2. those who reside outside the area of any local League may join a local League or shall be state members-at-large;
 3. those who have been members of the League for 50 years or more shall be life members excused from the payment of dues.
- b. Associate Members. All others who join the League shall be associate members.

Rationale: This change was made by the LWVUS at their 2016 National Convention and is thus required of local leagues.

ARTICLE VI Financial Administration

Sec. 2. Dues. ~~Annual~~ **Dues** shall be payable ~~on September 1st~~ **annually**. Any member who fails to pay dues by ~~December 31st~~ **January 31st of the following year** shall be dropped from membership. The Board may develop additional policies regarding payment of dues.

Rationale: January 31st is now the deadline for LWVUS membership.

LOCAL PROGRAM POSITION UPDATE

The Board approved a recommendation of the Education Committee to change the current LWVCA position "Cincinnati School District Tax Levies and Bond Issues" It is a language refinement to reflect current conditions and is not a substantive change to the position. A school levy is anticipated in 2017, so the committee wants the position to reflect current CPS conditions.

CINCINNATI SCHOOL DISTRICT TAX LEVIES AND BOND ISSUES

For the Cincinnati School District: The LWVCA supports tax levies and bond issues to implement policies for operations and improvements in the system. The Board, in determining LWVCA action on a proposed Cincinnati Public Schools tax levy or bond issue, should consider the following information:

1. ~~Proficiency scores;~~ Improvements and upgrades in programs offered;
2. ~~Data detailed in the district's annual report card issued by the Ohio Department of Education;~~
- 3-2. Drop-out/graduation rates;
- 4-3. The spending per student;
- 5-4. The condition of the physical facilities;
- 6-5. The socio-economic background of the student body; and
6. ~~Programs offered; and~~
- 7 6. Student/parent satisfaction survey results. Continuous outreach to parents and members of the community.

The trends for these data should be that the district is showing improvement toward meeting its announced goals, and where progress is not being made, remediation efforts are in place. In addition to the above information, the Board should examine the CPS budget to determine what monies are coming into the district and how they are being spent. Moreover, before any position is taken, the Board must be confident that the LWVCA members have been thoroughly updated on the state of the CPS and that their activities are being routinely monitor district and how they are being spent. Moreover, before any position is taken, the Board must be confident that the LWVCA members have been thoroughly updated on the state of the CPS and that their activities are being routinely monitor

2017-2018 BUDGET

The budget committee had considerable discussion about this budget.

1. We cannot make this budget without increased contributions by members and community. To this end, development of a new committee is underway to create a plan to do this.
2. We are requesting that the Investment Committee study how investments are managed in other Leagues, and make a recommendation to the Board for discussion.
3. It is important to have a robust program to engage our old and new members as the LWVCA focuses particularly on Congressional Redistricting, Voter suppression, *Get Out the Vote*, and Social Justice. With 55 new members so far, we expect advocacy and action opportunities to be higher than in the past and want to support a League program that had a niche for everyone wanting to get involved.
4. Why not just cut program?
 - a. The budget committee did cut some expenses and made choices among recommended projects.
 - b. The \$6000 project included is planned to reduce both office manager and volunteer time in managing interfaces between League membership, financial, and development records. We believe this investment is necessary to free up more time for our missions and reduce administration.
 - c. A second project to update our website will be delayed though this is the window through which many people view the League. It currently has great information on it, but is painfully complicated for volunteers to keep current. We will look for the optimum time to make this new investment.

We've begun brainstorming how to raise additional funds – raising dues, better communications with members to understand needs and opportunities, using interns to provide help in identifying potential grants and widening our communication, additional recognition of donors, using matching funds. We welcome your ideas and ask you to volunteer your time to work on this plan. What ideas do you have? Please send any thoughts and “I’ll help” to president@lwvcincinnati.org.

PROPOSED DUES INCREASE

At its April 5 meeting, the LWVCA Board voted to request a dues increase of \$10 for both individual and household member dues, so individual dues will be \$70 and household dues will be \$100. The board felt a dues increase was the prudent course of action based on the budget proposed. As you may know, the Per Member Payments (PMP) that LWVCA must pay to the Ohio and National Leagues for each member means only \$3 of an individual's dues and only \$4.50 of a household's dues remain at the local level. The financial needs of LWVCA will be met by increasing dues along with having more fund development activities. Fifty-five new members have joined LWVCA since the November elections, and we need to have a budget that is able to activate these new members coming into our organization. The last increase for individual dues was 2010 when the dues was increased by \$5. Household dues were increased to \$90 in 2016 because LWVCA was losing money on the PMP. A motion for a dues increase is expected to be made at Annual Meeting

2017-2018 PROPOSED LWVCA BUDGET

	BUDGET 2016-17	PROPOSED BUDGET 2017-18
INCOME		
Dues	16,000	15,000
Contributions	8,100	8,100
LWV Products	200	0
Meetings	500	1,000
Misc Income(EF donation w/dues)	600	300
Total INCOME ACCTS	\$25,400	\$24,400
EXPENSES		
Supplies	500	400
Computer Equipment/Software/Website	250	579
Printer Use & Maintenance	617	576
Telephone	476	607
Rent	2,048	2,048
Janitorial	173	173
Insurance	100	110
Postage	350	550
Payroll Preparation	0	234
Payroll Expense	6,791	7,000
Sub-Total Admin Shared Expenses	0	0
Conventions	1,000	2,500
Presidents' Expenses	0	100
Membership Events	750	750
Program Committee	600	500
Community Relations	0	600
Tax Preparation	1,300	1,000
Annual Meetings/Conferences	750	900
Coalitions/Conferences	450	450
Action	2,000	1,000
PayPal Fee	100	200
Bank & Check Fees	100	100
LWVO PMP	5,238	4,100
LWVUS PMP	6,704	6,300
Misc Expenses (incl. pass thru ed fund donations w/dues)	600	300
TOTAL EXPENSES	\$30,897	\$31,077
DEFICIT	(\$5,497)	(\$6,677)

March 14, 2017 Savings Account Balance - \$12,010.27

February 28, 2017 Steiner Fund Balance - \$44,339.35

* Indicates Shared Expenses

YTD Spending available upon request to info@lwvcincinnati.org or 513-281-8683

LWVCA 2017 Annual Meeting Workbook I

2017-2018 PROPOSED LWVCA BUDGET

COMMENT FOR 2017-18 BUDGET

176 individual mbrs;40 household mbrs;2 mbrs @ \$25 includes, ActOne & Steiner pd; 55 new

Members and community members make donations specifically to LWVCA side

Meal costs and registration for annual meeting

Pass thru-Members write dues check but include contribution to Ed Fund

*Shared expense w/ed fund; League side expense is 20% of Ed Fund total

*paper/pencils/general office supplies/etc.

*for needed office equipment/domain reg/website usage fee/mail chipm/dropbox/adobe cloud/etc.

*expenses for office printing

*telephone service

*MAPC

*janitorial services for office space

*annual insurance fees

*general, not development or voter guide

*payroll preparation fee

*Office Manager salary & employer taxes

* \$12,277 total shared expenses with LWVCA Ed. Fund

funds for registration fees and incidentals for delegates attending National Convention

incidental President's expense

membership events/League branded products/membership advertisements in publications

supports unit meetings and other PDC planned forums & meetings

Membership ads in voter guide/MLK program/other

tax document prep and review

funds to cover costs of meals/incidentals for annual mtg/registration fees for Statehouse Day

Dues for Homeless Coalition/Affordable Housing Coalition/Faith Alliance/cooperate w/World Affairs Cncl

Advocacy including US Congressional redistricting reform/electronic ads/printed materials

fees associated w/accepting electronic payments for dues and contributions

fees associated w/banking

174 @ \$25, 38 @ \$12.50; note \$1300 pd out of Ed Fund

174 @ \$32, 38 @ \$16

members include ed fund contribution w/dues check must be transferred to proper fund

2017-2018 PROPOSED ED FUND BUDGET

	BUDGET 2016-17	PROPOSED BUDGET 2016-17
INCOME		
Contributions	18,000	45,000
- Community Shares	3,500	3,000
- Kroger Rewards/AmazonSmile/GiveUnity	350	0
- Who & What of Elections (Ads)	200	200
- Grants (Found/Project Funding/Iglauer)	10,000	7,000
- Voter Service Grants	10,000	10,000
- Fund Raising Events	17,000	17,000
- Misc. Income Shared Expenses	11,305	12,277
- Misc. Income Other	0	0
Total Income	\$70,355	\$94,477
EXPENSE		
* Supplies	2,500	2,000
* Computer Equipment/Software/Website	1,250	2,894
* Special Software Project	0	6,000
* Printer @\$201.31=\$260 month	3,085	2,880
* Telephone Service \$197.97 avg	2,380	3,036
* Rent \$853.16 mo.	10,240	10,240
* Janitorial Services \$72 month	865	864
* Insurance annual	500	550
* Postage	1,750	2,750
* Payroll Preparation	0	1,170
* Payroll Expenses	33,954	35,000
LWV Product	0	500
Trainings	0	500
Printing & Marketing Fundraising Materials	0	1,200
Annual Celebrations	7,800	8,000
Tax Preparation & Review	3,300	1,000
Conferences/Coalitions	0	200
Community Shares Dues	475	475
PayPal & Unity Fees	100	450
Bank Checks & Deposit Slips	100	100
PMP - Ohio	0	1,300
PMP - US	0	0
Voter Service Activities	1,500	4,000
Voter Guides (Who & What of Elections)	20,000	16,000
They Represent Us (TRU)	1,200	1,250
Vote 411	0	700
TOTAL EXPENSE	\$90,999	\$103,059
DEFICIT	(\$20,644)	(\$8,582)
Investment Account Earnings	\$17,415	
Used from Investments during fiscal year	(\$16,945)	
February 28, 2017 Education Fund Fidelity account -	\$212,587	

* Indicates Shared Expenses

YTD spending available upon request to info@lwvcincinnati.org or 513-282-8683

2017-2018 PROPOSED ED FUND BUDGET

Comments for 2017-18 Budget

Members and community members make donations specifically to Education Fund

LWVCAEF share of community contributions through Community Shares

Budgeted in Contributions in future

Reimbursement from LWVCA for voter guide ad

Other grants

Seasongood for Voter Guide

Making Democracy Work event and/or other development projects

funds from LWVCA side to pay the 20% of operating expenses

Undesignated income

*paper, pencils, general office, newsletter supplies.

*for needed office equipment/pays domain name registration/website usage fee/mail chimp fees/dropbox fees/etc.

project to interface QuickBooks and Salesfore data

*printer and supplies

*telephone service

*rental of office space. Rent was increased 5% for 2016

*janitorial services for office spaces

*annual insurance fee

*general/development/voter service

*payroll preparation

*employer cost for Office Manager

Naturalization Ceremony materials

Office manager and misc training

annual campaigns printing

MDW event costs/annual report cost/donor thank you event/other?

Fees associated with CPA for required state & fed documents

community conferences

Community Shares Dues

Fees associated w/accepting electronic payments for dues and contributions

Fees associated with banking for checks and deposit slips

1/4 Ohio PMP from Ed Fund.

Issues forums/candidate forums/voter phone banks/voter registration

Expenses assoc. w/publishing Who & What/Vote411 and other voter education materials

They Represent Us public officials guide

Grouped with Voter Guides

2017 ANNUAL MEETING DINNER

Thursday, May 18

Buffet Dinner Menu

African Stew (Vegan)	Pork Loin
Mashed Potatoes	Carrots
Fried Apples	Garden Salad
Shadeau Bread and Butter	Lemon Pie

Lemonade and Iced Tea

Annual Meeting Reservation Form

Spouses and Guests Welcome

Name(s): _____

Phone: _____

Dinner & Meeting _____ Reservations at \$20 each = _____

Please make checks payable to **LWVCA** and send with this form to:
LWVCA, Annual Meeting, 103 Wm. H. Taft Rd., Cincinnati, OH 45219

Deadline for reservations is Friday, May 12!

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Thursday, May 18

WORKBOOK I

